

# Curriculum Vitae

## SUVANKAR DEY

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**Address:**

25 no. Nager Bazar, Dum Dum road,  
Kolkata-700074, P.O. - Motijheel,  
P.S. – Dum Dum.

### Skill Highlights

- Project management
- Strong decision maker
- Complex problem solver
- Creative design
- Innovative
- Service-focused

### Languages

English (Speak/Written)

Hindi (Speak)

Bengali (Speak/Written)

### Experience

Management in work shop. (3yrs)

Content writing in ROYAL RESEARCH (1yrs)

Policy agent in KOTAK MAHINDRA LIFE (1yrs)

Finance Manager in SHREE KRISHNA  
ENTERPRISE (2yrs)

Finance Manager in PODDER ENTERPRISE  
(4yrs)

### Education

Graduation – (2016-2019)

**Bachelor of Commerce: Financial Accounting (Hns.) -  
Calcutta University, Kolkata (First Class)**

H.S. – (2014-2016)

**High Secondary (10+2): Commerce Stream -  
W.B.C.H.S.E, Kolkata (Star Division)**

Madhyamik – (2014-2016)

**Madhyamik (10): Dum Dum K.K. Hindu Academy-  
W.B.B.S.E., Kolkata (First Division)**

### Certifications

**BBC (certified):** Computer Basic (MS Office), Spoken English

**NCC (certified):** National Cadet Cops.

**TALLY,GST,ADV.Excel (certified ):** Central Institute Of  
Technology